

## APPENDICES

### APPENDIX 1 Transliteration

#### Al-Qur'an An-Nahl verse 125

Invite to the way of your Lord with wisdom and good instruction, and argue with them in a way that is best. Indeed, your Lord is most knowing of who has strayed from His way, and He is most knowing of who is [rightly] guided. (An-Nahl [16]: 125)

### APPENDIX 2 Tables

#### Table 3.1.

*List Of Selected Participants*

<b>No</b>	<b>Full Name</b>	<b>Graduate's Year</b>	<b>UPB Group</b>
1.	Norhikmah, S.Pd.	2019	29
2.	M. Aji Maulana, S.Pd.	2019	51
3.	Sarinah, S.Pd.	2019	62
4.	Sri, S.Pd.	2019	66
5.	Siti Mutmainah, S.Pd	2018	77
6.	Wais Alkarni, S.Pd.	2019	81

7.	H. Muhsin, S.Pd.	2019	89
8.	Lutfi Arigita Reptiyadi, S.Pd	2018	94
9.	As Syifa Askani Putri, S.Pd.	2018	101
10.	Roula Annisa, S.Pd.	2019	104
11.	Rifki Fathurrahman, S.Pd.	2019	110
12.	Muhammad Zainie Abrar, S.Pd	2019	114

Table 4.1.

Participants Prospective List Of Research Subject

No	Full Name	Whatsapp Number	TBI Alumni	Graduate's Year	UPB Group	Email
1.	Arif Rahman, M.TESOL					
2.	Fitra Ramadani, M.Pd					
3.	Siska Oktapianti, S.Pd.Si.,M.Sc					

4.	Dewi Ratna Sari, S.Pd	082213017 787	X	Not all of them	4	elfacademy@ya hoo.com
----	--------------------------	------------------	---	--------------------	---	--------------------------

5.	Desy Purwaningsih, S.Pd					
----	-------------------------------	--	--	--	--	--

6.	Faida Azhimia, M.Pd.					
----	----------------------------	--	--	--	--	--

7.	Noor Aida Aflahah, M.Pd.	081250151 057	√	Not all of them	7	aidaafilah@ gmail.com
----	--------------------------------	------------------	---	--------------------	---	--------------------------

8. Yuniar  
Rahmadini,  
S.Pd

9. Nurul  
Hidayah, S.  
Pd

10. Nuryanah,  
S.Pd

11. Nur Rahmi  
Sarwinda,  
S.Pd

12.	Amallinda, S.Pd.	085754842 858	√	Not all of them	12	amallinda72@g mail.com
-----	---------------------	------------------	---	--------------------	----	---------------------------

13. Arbayah,  
S.Pd

14. Silvia  
Maghfirah,  
S.Pd

15. Rezeki Ridha  
Amaliah,  
S.Pd.

16. Isnaniah,  
M.Pd

17.	M. Arinal Rahman, M.Ed.	087785671 576 / 087785671 578	√	Not all of them	17	arinalrahman@g mail.com
-----	-------------------------------	--	---	--------------------	----	----------------------------

18.	Rahmaniah, S.Pd.	089533229 2250	√	Not all of them	18	being.rahma@g mail.com
19.	Syarifah Bulkis, S.Pd.	081254573 485	√	Not all of them	19	syarifah.bulkis @yahoo.com

20. Dina Kamilia,  
S.Pd.

21. Astuti Utami  
Lubis, S.Pd.

22. Muhammad  
Eka Prasetya,  
M.Pd.

23.	Ahsaniah, S.Pd	082148029 187	√	Not all of them	23	ahsaniahannisa @gmail.com
24.	Raudatul Jannah, S.Pd	089660884 675	√	Not all of them	24	jannahdimasales ha@gmail.com

25. Nurul  
Rabiatul  
Adawiyah,  
S.Pd

26. Rizky Amelia  
Budhy, S.Pd.

27. Desy  
Purwanti,  
S.Pd

28.	Nurul Qamariah, S.Pd.	085820784 501	√	Not all of them	28	bjmlesson@gma il.com
-----	-----------------------------	------------------	---	--------------------	----	-------------------------

29.	Norhikmah, S.Pd.	082154283 602	√	2019	29	norhikmah310@ gmail.com
-----	---------------------	------------------	---	------	----	----------------------------

30. Nor Hasanah,  
S. Pd.

31. Nor Millah  
Hayati,  
M.Pd.BI

32. Marlana,  
S.Pd.

33. Annita  
Rahmaniati,  
S.Pd

34. Hamrani,  
S.Pd

35. Helmi, M.Pd.

36.	Rizki Nurwahyuni, S.Pd	082254414 642	√	Not all of them	36	kyky.funny@g mail.com
-----	------------------------------	------------------	---	--------------------	----	--------------------------

37. Nurul Husna,  
S.Pd.

38. Noor Aisyah,  
M.Pd.

39. Silvia Najemi,  
S.Pd

40. Bina Aulia  
Mahfuzah,  
M.Pd.

41. Drs. H. M.  
Amin  
Djamaluddin  
M.A

42.	Tiara Ramadhianti, S.Pd.	085248716 902	X	Not all of them	42	tiara.rdhianti13 @gmail.com
-----	--------------------------------	------------------	---	--------------------	----	--------------------------------

43. Rahma Pitria  
Ningsih,  
M.Pd.

44. Nurul Inayah,  
S.Pd.

45. Nor Jannah,  
S.Pd

46. Elisa  
Agustina,  
S.Pd.

47. Hamrani,  
M.Pd

48. Meti Dwi  
Astuti, S.Pd

49. Winda  
Wahidah,  
S.Pd.



50.	Najmi Rodhiya, S.Pd.	089691363639	X	Not all of them	50	nazmirodhiya11@gmail.com
51.	M. Aji Maulana, S.Pd.	08971703744	√	2019	51	majimaulana96@gmail.com

52. Avansa Naufal Hakim, M.Pd

53. Jamilatuz Zahro, S.S.

54. Syarifah Salmah, M.Pd.I

55. Dra. Andi Irlina, M. Hum.

56. Rini Asrida Apriani, S.Pd

57. Nur Fajrina Qisthina, S.Pd

58. Sovia Rahmaniah, M.Pd.

59. Eka Helmah, S.Pd

Wardatun  
60. Nadhiroh,  
M.Hum

61.	Thaibatun Nisa	081256467 501/082159 850923	√	Not All of Them	61	thaibatunnisa@g mail.com
-----	-------------------	-----------------------------------	---	--------------------	----	-----------------------------

62.	Sarinah, S.Pd.	083841904 428	√	2019	62	sarinahalbasir@ gmail.com
-----	----------------	------------------	---	------	----	------------------------------

Isna  
63. Maulidah, S.  
Pd.

64.	Andi Puput Oktavia, S.Pd	085849322 448	√	Not all of them	64	andipuputoktavi a@gmail.com
-----	-----------------------------	------------------	---	--------------------	----	--------------------------------

65. Isnani, S.Sos.  
I

66.	Sri, S.Pd.	089534764 0942	√	2019	66	srichan221@gm ail.com
-----	------------	-------------------	---	------	----	--------------------------

M. Nasir  
67. Mi'raj Juddin,  
S.Pd

68. Hairunisa,  
S.Pd

Cahaya  
69. Rahman,  
M.Pd

70. M. Zainuddin  
Samima

71. Masriadi,  
S.Pd.

72. Yokke  
Andini, M.  
Pd.

73. Lia Safitri, S.  
Pd.

74.	Muniratul Mukaramah, S.Pd	082250148 805	X	Not all of them	74	mukaramah04@ gmail.com
-----	---------------------------------	------------------	---	--------------------	----	---------------------------

75. Fithriani,  
S.Pd, S.Th.I.  
M.Pd

76. Raudatul  
Munawarrah,  
S.Pd.

77.	Siti Mutmainah, S.Pd	089532933 0177	√	2018	77	nafisahsm8@gm ail.com
-----	----------------------------	-------------------	---	------	----	--------------------------

78. Muhammad  
Robby, S.Pd

79. Siti Khairiah,  
S.Pd.

80. Nurul Huda  
Fitriani, M.Pd

81.	Wais Alkarni, S.Pd.	085654057 372	√	2019	81	alkarni80@gmai l.com
-----	------------------------	------------------	---	------	----	-------------------------

82. Della  
Aristanti  
Charismarini,  
S.Pd

83. Bebby  
Puspita Sari,  
S.Pd

84. Diana, M.Pd 081348198 984 ✓ Not all of them 84 dianabjm2019@gmail.com

85. Erma Safitri, S.Pd 082251454 065 / 082251768 603 ✓ Not all of them 85 ermasafitri77@gmail.com

86. Novia  
Hidayati,  
S.Pd

87. Eka, S.Pd

88. Sugian, S.Pd

89. H. Muhsin, S.Pd. 085650896 100 ✓ 2019 89 muhsinfath62@gmail.com

90. Syarifah,  
S.Pd.

91. Nani  
Hidayati,  
S.Pd.

92. Firsty  
Auliyatu

Rochmah,  
S.Pd

93. Fikri Fuadi  
Azmy, S.Pd

94.	Lutfi Arigita Reptiyadi, S.Pd	082159182 913 / 081259182 913	√	2018	94	lutfiartha@rock etmail.com
-----	-------------------------------------	--	---	------	----	-------------------------------

95. Isma Hanna  
Fakhrunnisa,  
S.Pd

96. Barkiyah,  
S.Pd.

97. Dewi Amalia,  
S.Pd., M.Pd.

98. Mawaddah,  
S.Pd

99. Rusdaniah,  
S.Pd

100. Nor Faizah  
Hayati, S.Pd

101.	As Syifa Askani Putri, S.Pd.	082157297 835	√	2018	101	assyifaaskaniput ri@gmail.com
------	------------------------------------	------------------	---	------	-----	----------------------------------

102. Rizkia Dini  
Safitri, S.Pd

103. Siti Hadijah,  
S.Pd 081411076  
856 X Not all of  
them 103 shadjah031@g  
mail.com

104. Roula Annisa,  
S.Pd. 085249948  
776 √ 2019 104 annisaroula@g  
mail.com

105. Risma  
Ekawati, S.Pd

106. Ma'rifah,  
S.Pd.

107. Rusmawardah

108. Khalik  
Marwan, S.Pd

109. Zariah, S.Pd.

110. Rifki  
Fathurrahman  
, S.Pd. 082155329  
482 √ 2019 110 rifki.fathurrahm  
an@gmail.com

111. H. Khalid,  
M.Pd

112. Siti  
Mukarramah,  
S.Pd. 089637989  
670 √ Not all of  
them 112 sitimukarramah  
2488@gmail.co  
m

113. Siti Liani,  
S.Pd.

114. Muhammad  
Zainie Abrar,  
S.Pd 089541455  
1063/08125  
1500621 √ 2019 114 elzikisaragi43@  
gmail.com

Muhammad  
115. Fajar Sadiq,  
S.Pd.

Note:

White Table means the participant didn't fill the questionnaire.

Red Table means the participant didn't match the criteria.

Green Table means the participant match the criteria.

APPENDIX 3 Gate Keeper Letter



**KEMENTERIAN AGAMA REPUBLIK INDONESIA  
UNIVERSITAS ISLAM NEGERI ANTASARI  
FAKULTAS TARBIYAH DAN KEGURUAN**

Jalan Jenderal Ahmad Yani KM. 4.5 Banjarmasin  
Telepon (0511) 3253939 Faksimile (0511) 3274492  
Email: ftk.antasari@gmail.com Web: www.ftk.iain-antasari.ac.id

**SURAT RISET**

B-3767/Un.14/III.1.t/PP.00.9/10/2020

Wakil Dekan Bidang Akademik dan Kelembagaan Fakultas Tarbiyah dan Keguruan UIN Antasari, dengan ini menugaskan kepada :

Nama : Akhmad Baihaqi  
Nomor Induk Mahasiswa : 1401240805  
Semester : XIII (Tiga Belas)  
Alamat : Jl. Handil Bahalang I Gg. Darussalam 2 RT. 07 RW.  
03 Ds. Manarap Tengah  
Kec. Kertak Hanyar Kab. Banjar  
Tugas : Melakukan Riset / Penelitian Ilmiah dalam rangka pengumpulan data untuk penyusunan Skripsi Sarjana dengan Judul :

**NOVICE TEACHERS' DIFFICULTY IN TEACHING ENGLISH AT LANGUAGE DEVELOPMENT UNIT OF UIN ANTASARI BANJARMASIN**


Tempat yang dituju : Unit Pengembangan Bahasa UIN Antasari Banjarmasin  
Barang yang dibawa : Seperangkat alat riset  
Lamanya Riset : 2 (Dua) bulan  
Dari tanggal : 12 Oktober 2020  
Sampai dengan tanggal : 12 Desember 2020

Demikian Surat Riset ini diberikan kepada ybs, agar pihak-pihak yang berkepentingan dapat memberikan bantuan seperlunya.

Wakil Dekan Bidang Akademik dan Kelembagaan,



Mahasiswa yang bersangkutan,

  
Akhmad Baihaqi  
NIM. 1401240805

## APPENDIX 4 Interview Guideline and Questions

### INTERVIEW GUIDELINE



The following questions are interview questions related to Novice Teacher of the English Department's Teaching Difficulties at the Language Development Unit of UIN Antasari Banjarmasin, the questions are made based on the theoretical chapter that researcher has collected. The researcher makes the questions below so that the researcher is easy and focused in conducting interviews according to the interview questions guidelines that researcher has prepared before later.

#### **A. Class Management**

1. In your opinion, how important is classroom management in the Teaching and Learning Process and please state the reason.
2. In your opinion what is a conducive classroom in teaching and learning process?
3. Do the students you teach often gather like making gangs or groups in class? If there is, does that bother you when teaching?
4. Did your students when doing assignments in groups ever make noise?
5. Do your students when doing assignments in groups ever make a conversation that is out of the learning's topic?
6. Have your students ever been in fights or heated debates that made the class not conducive?
7. Have your students mocked one another when they were studying so it made the class noisy?
8. Have you ever brought a guest while teaching? If so, does that make your students rowdy?
9. Do any of your students have low manners when you teach?
10. Have the students you taught give responses that you don't like when giving additional assignments in class?

11. Besides the earlier problems, are there any other problems that you have faced in the class that are related to class management?

12. And from the problem that you mentioned earlier, please tell me how you solved it?

### **B. Learning Methods**

1. Please mention what learning method do you know?

2. In your opinion, do the learning methods have advantages and disadvantages of each?

Please give an example

3. Generally, there are several learning methods such as lectures, demonstrations, simulations, questions and answers and discussions. Which of the previous methods do you usually use or frequently use?

4. In addition to the learning methods above, are there any other methods you have used?

Are there any difficulties when you use it? Please mention

5. Have you ever used a learning method but the method does not suit the learning objectives or learning material? Mention it

6. Which of the methods do you think you are lacking?

7. You have mentioned several methods that you have used, and also the difficulties when using them, well when you experience those difficulties, what are your actions to solve them?

### **C. Teacher and Student Interaction**

1. During your teaching, have you ever had an argument or had a fight with your students?

2. Is your communication with your students well established? Give an example

3. Have you ever been authoritarian to your students? If so, why?

4. Are you closing yourself off from your students?

5. Do you have students who are passive in class? If so, does that make it difficult for you when teaching?
6. Does the number of students you teach in one class fall into the category of numbers that exceed the teaching and learning capacity?
7. And from the problems that you have mentioned earlier, please tell me how you deal with these problems?

**D. The Use of Learning Media**

1. When you were a student, did you ever learn about media for learning?
2. Do you apply that knowledge when you teach now?
3. Do you think that the current learning media is sufficient?
4. In the Teaching and Learning Process, what media have you used when teaching, mention it
5. From every media you have used, what difficulties have you encountered when using it?
6. And finally, how do you resolve the difficulties you face in using media in the classroom?

## APPENDIX 5 Interview's Answers from Participants

Participant : Muhammad Zainie Abrar, S.Pd (MZA)

Interviewer : Akhmad Baihaqi

Date of interview : October 31st

### A. **Class Management**

1. Class management is very important in managing the class because we as a teacher should be able to master the class, because we are the leaders in the class. Because all the attention must be focused on the teacher. Moreover, if we use the teacher center method, students must pay attention to the teacher.
2. The conducive class is realized when the teacher explains and the students listen, and when the teacher gives them time to ask, there are students who want to ask questions and when the teacher jokes, the students can joke too, meaning that everything is balanced. A conducive class is about balance because it puts things in their proper place. For example, when joking, you can joke when it's serious, so you have to be serious.

3. Yes. My students often make gangs in class and that's a natural thing, because they create gangs only between men and women. and it doesn't bother me.
4. Yes, my students often make a fuss, but that doesn't matter because that's where the teacher center emerged and the teacher served as supervisor there.
5. Yes, often, but it doesn't matter, as long as their conversation doesn't stray far and can be returned to the subject of learning that should be. If the conversation goes too far it could be a problem.
6. No, my students have never fought or argued fiercely in class.
7. Yes, and most of them are sophomores, it usually happens because they have started getting to know each other and are more familiar with each other.
8. Yes, I once brought a guest, a senior student who was researching but it didn't get my students into a row.
9. Yes, there are students who are rude in my class.
10. Yes, often, when I gave additional assignments, the students immediately started complaining.
11. Apart from these problems, it seems that I have encountered no more classroom management problems.
12. The way I solve these problems is usually by using my authority in the class as a teacher, I admonish those who are usually noisy, I advise those who often make gangs, and so on. Because the teacher must have authority, assertiveness according to conditions and situations and authority as a class balance.

## **B. Learning Method**

1. The methods I know of are the Language Teaching Method and the Direct Method

2. Yes, all of them have advantages and disadvantages, for the direct method, the disadvantages is that it is not suitable with today's learning methods because now the method focuses more on students, not on material books / modules.
3. Usually I use a combination of methods, first lectures, then demonstrations or simulations, then discussions, then questions and answers. Usually, lecturing beforehand or direct discussion depends on the mood of the students.
4. Apart from this method, I have also used simulations that use additional media to support the simulation and I find it difficult when using it because I have not really mastered the simulation method with additional media in it.
5. Yes, I have faced this situation before, but I immediately improvise it to fit the learning needs in class.
6. In my opinion, the method that I still haven't mastered properly is the simulation method.
7. Usually, when I face problems about learning methods in class in front of students, I honestly say that I still need to learn a lot because I am still a new teacher then apologize and fix it at the next meeting.

### **C. Teachers' and students' Interaction**

1. Yes, sometimes I have disagreements with my students in class.
2. Yes, my relationship with my students is well established, for example when outside the class the students still like to call or greet me when they meet.
3. Yes, I am often authoritarian, I do that to bring back a class situation that is getting out of hand.
4. Not really, I just opened myself up as necessary to my students.
5. Yes, I have students who are passive in class and that makes it a little difficult for me when teaching.

6. No, because the number of my students in that class is around 25 people.
7. Usually I put out my authoritarian attitude to solve some problems related to students and also I am always aware of myself.

#### **D. Learning Media**

1. Yes, I once learned about learning media when I was a student.
2. Yes, I used to apply what I learned in the past while teaching now.
3. In my opinion, the media in the UPB class right now is sufficient.
4. I only use general learning media such as banners or posters, whiteboards that are already available in class and others.
5. The problem that I most often find regarding learning media is the blackout when I want to use the LCD in class for learning.
6. Usually, I provide additional media or back up media if sometimes there are media that I cannot use when teaching.

Participant: As Syifa Askani Putri, S.Pd. (ASAP)

Interviewer: Akhmad Baihaqi

Date of interview: October 31st

#### **A. Class Management**

1. Class management is very important in teaching because with a conducive class, teaching and learning activities will also be carried out well. Then with good classroom management, teaching and learning activities will run well, both for teachers and students.
2. Classrooms that are conducive to the teaching and learning process are times when teachers and students can communicate and interact well while in the classroom and then the learning objectives can be achieved as expected.
3. So far, during teaching, there are no students who gather or group alone in the class, even though that group is one of my assignments.
4. I have never found students who make a fuss when in class.
5. Yes, I have faced students who speak or converse outside the topic of learning material in my class.
6. I have never seen students fight or argue fiercely in class.
7. In the classroom I have never found students who mock each other who can invite a scene in the classroom. Even if there was maybe only a little joke in the classroom.
8. So far I have never brought guests in the teaching and learning process in class.
9. There are no students who are rude to me in class so everyone is polite to me.
10. No one gave negative responses to assignments or such as additional exercises given during the teaching and learning process.
11. So far, during my teaching time, there have been no major problems regarding classroom management that I have encountered.



12. Even if there are small things that interfere with the teaching and learning process in class, I usually solve the problem at once so that it doesn't get bigger or become a protracted problem.

## **B. Learning Method**

1. The learning methods that I know are discussion and demonstration.
2. Each learning method has its own advantages and disadvantages, for example the discussion method can be used as a method for various kinds of lessons, the discussion method can make the teacher the learning center.
3. The method that I often use is the question and answer method and discussion.
4. So far, there are no other methods that I have used in the learning process, maybe sometimes I interrupt the lesson by playing some games during the teaching and learning process.
5. So far, the method I have used is in accordance with the objectives and material that I teach.
6. In my opinion, the methods that I am not good at are demonstrations and simulations because these methods require a lot of preparation.
7. When there are difficulties in using the method I use, I will better prepare for all the things that are needed in the teaching and learning process with the method I use in the next meeting.

## **C. Teachers' and students' Interaction**

1. So far I have never disagreed with my students.
2. My communication with students is quite good, for example in the teaching and learning process after I explain a material, I usually do a question and answer and give them the opportunity to ask questions or express their opinions.
3. So far I have never been authoritarian towards students in my class.

4. It's normal in my opinion, not aloof but more to the attitude that should or should be done by students to teachers and vice versa.
5. Yes, I have passive students in my class and in every class there must be passive students in my opinion. And in dealing with them when teaching I have to give extra attention and effort in teaching.
6. So far the number of my students has not exceeded the capacity according to the regulations.
7. So far what I have done to deal with problems such as passive students is to provide simple explanations about the learning material and use methods that are acceptable and easy for all students, both active and passive.

#### **D. Learning Media**

1. Yes, I once learned about learning media when I was a student.
2. Yes, but not everything I learned I applied in the teaching and learning process.
3. In my opinion, the learning media in the UPB class are adequate, but in their use, sometimes there are still some obstacles and are not maximized.
4. The media I use is usually a laptop, besides my laptop I also use books, LCD, speakers and sometimes also use pictures to support the teaching and learning process.
5. The difficulty I usually face is when operating the media such as using the LCD which sometimes takes time to use.
6. To overcome these difficulties, I usually first try media such as LCD, whether the media can work or not and if it can't be used then I usually use other media or make plan B.

Participant: Sri, S.Pd. (Si)

Interviewer: Akhmad Baihaqi

Date of interview: October 31<sup>st</sup>

#### **A. Class Management**

1. In my opinion, class management is very important, because it can make the class conducive, making learning more effective and efficient then to achieve more optimal learning goals.
2. In my opinion, a conducive class is the atmosphere of the class that is very supportive for students learning, the class is clean then the students are easy to manage, the facilities are also complete and the class is not noisy and everyone can follow the lesson well.
3. No one created their own gang or group because they were still unfamiliar with each other and also they came from different departments and faculties.
4. So far there has actually been a commotion in the class, but it's not that much fuss and usually they make a fuss when the assignment is over, even if there is, I would warn them the most.
5. When I supervised, none of them talked outside the topic of learning, but when I left the class they sometimes talked outside the topic of learning.
6. Never have I met my students who quarreled or argued fiercely in class.
7. I have never met my students who mock each other so that they make a scene in class.
8. As far as I can remember, I never brought guests into the class while teaching.
9. There are some students who are not polite like coming to class late and usually I scold them.

10. So far no one has given a response that I don't like when I give additional assignments in class.
11. So far, my problem in class management is material preparation or the lack of material preparation for students such as exercises or pop-ups for them.
12. My solution is to prepare a few days before teaching.

## **B. Learning Method**

1. There are several that I know, namely Communication Language Learning, Suggestopedia, Silent Way and Grammar Translation Method, then TPR, Focus Group Discussion, Discovery Learning and Individual Learning.
2. There must be, for example the grammar translation method, the advantage is that students easily understand about grammar structures, especially for beginners because they still don't understand and have very little vocabulary then about the structure in grammar they also don't understand, the point is easier for beginners. But the drawback in my opinion is that it is too focused on the grammar which is very difficult for beginners because having to focus on the grammar and the grammar is difficult.
3. What I often use is the lecture and question and answer method, if the simulation is for roleplay only.
4. Apart from this method, other methods I have used are the silent way, TPR, and suggestopedia. Silent way is difficult for students because the method does nothing and it is feared that students cannot understand the meaning of the learning. Then for the suggestopedia I really didn't master that method.
5. In my opinion, I have never used a method that is incompatible with the learning objectives.

6. In my opinion, the method that I don't really master is the silent way and for communication language learning I actually master it but I don't know the standard way of application in class.
7. I have to adjust whether a method is suitable for my students or not and the solution is to read again about the method and its strategies as well as in the way that is suitable for my student.

### **C. Teachers' and students' Interaction**

1. So far, I have never had a fight or disagreement with my students.
2. My interactions with my students are well established, usually when someone asks about assignments and someone is confused, I repeat my explanation again so that they understand. Usually for those who still don't understand, I also give my whatsapp number to ask questions outside of teaching and learning hours and sometimes there are students who still ask questions outside of class hours and thank God after being explained once again the student can understand the material.
3. Yes, I have been authoritarian with my students to reprimand students who are often late coming to class during exams.
4. Yes, I am quite close to myself, especially for personal matters, usually conversations with students are only in class, if outside of class I am not too close to my students.
5. Yes, I have a lot of passive students in class and when students do assignments or roleplay games, I often find it difficult and how to solve it I join active and passive students in a group or during the question and answer session, I go first to the passive student.
6. It is still considered standard because there are 30 students in the class and for now there are only 18 people left.

7. Passive students are more specifically monitored than active students and are usually told to advance first to work on assignments or be combined with active students in order to be more active as well. And in the case of arguing with students, I usually give in first but when at the end of the lesson or outside of learning I have a private chat with the student to straighten out the debate and if between the two is wrong then I tell the truth and tell the best solution.

#### **D. Learning Media**

1. Yes, I have learned about learning media when I was a student.
2. Yes, sometimes I still often apply that knowledge when I teach now.
3. Yes, in my opinion, the learning media in class is currently adequate, such as the availability of LCDs and projectors
4. What media I usually use when teaching are video, audio, music, photos or posters from the internet, flash cards and game like First Rank
5. Yes, for example it is flash card media, because when I use the media in the classroom I still don't really understand how to apply it. If the video is a problem, the problem is when we are still not sure whether the students really understand the meaning conveyed by the video that is displayed by the teacher, so sometimes I have to repeat the video and explain it to them again.
6. And one more difficulty faced is how to find media that does not make students bored because I am still confused and lack of media to teach and the solution is that I have to find more learning media that can attract students' attention when studying.

Participant: M. Aji Maulana, S.Pd. (MAM)

Interviewer: Akhmad Baihaqi

Date of interview: October 31<sup>st</sup>

#### **A. Class Management**

1. Class management is very important because with classroom management we can achieve learning goals because in fact class management is like an organization where the class itself is the organization and which is led by the leader, namely a teacher and its members are students who have the goal of getting them to learn. So, without class management, learning will not be effective or learning objectives cannot be achieved.
2. A conducive classroom is a classroom that can help the learning process and does not hinder the teaching and learning process.
3. Yes, they in class sometimes make like a gang but I don't feel bothered but even feel helped because with that they can make friends in class. So, I don't need to familiarize one student with another but only need to familiarize myself from one gang to another.
4. Sure and in the class is always noisy, but noise is important to familiarize them but when it crosses the line I immediately return the conversation to the discussion of lessons.
5. Once and when I find out that my student is talking outside the learning topic when working on a group assignment, I usually connect the conversation discussed by the student until it's finished so that I can quickly return to study concentration.

6. There have been but rare and I just need to take or find a midpoint between the debates between these students because every student has their own view of something even though they mean the same thing.
7. It's rare because my students have been taught to respect each other.
8. it has happened like students who want to conduct research in my class but it does not interfere with the teaching and learning process and my students.
9. My students are all polite.
10. I seldom give extra assignments in class and even if there are additional assignments, they can be completed quickly in class and do not make my students complain.
11. Usually the Lesson Plans don't match what is in the field so I have to improvise when teaching in class and sometimes if there are gaps between students such as some people who are quick to understand and others are slow then I have to adjust my teaching method so that my students don't feel trouble.
12. So far, the problem that is quite heavy for me is the gap between students, if that happens in my class then I will loan them or I will make them a group between the smart and the ordinary, so they can complement each other.

## **B. Learning Method**

1. Some of the methods that I know are Total Physical Response, Direct Method, Silent way and Blended learning.
2. Certainly, each learning method has its advantages and disadvantages, for example, the direct method is good for speaking classes but difficult for grammar discussions.
3. I use all these methods but the methods I use the most are discussion and question and answer.
4. Apart from the above learning methods, I have never used other methods.



5. Once, when I taught to answer toefl questions and I used the Students Centered Learning method which in the end made my students not understand the meaning of learning. They can indeed use speaking but to answer the toefl they are still not very good with the method.
6. In my opinion, the method that I am still lacking in is the silent way.
7. Usually the way I overcome the difficulty is by improvising so that the learning objectives can be achieved and when I teach with one method but that method is not suitable, I usually mix or improve the method so that my students will understand.

### **C. Teachers' and students' Interaction**

1. Yes, I often disagree with my students in order to hone their thinking skills.
2. Alhamdulillah, while I was teaching, the relationship between me and the students was good, for example when I asked them for help, they immediately wanted to do it. But there are also difficulties with dealing with students who are passive or quiet and that has to be used in a more profound way in order to get that student to become active.
3. I've always been authoritarian and I've always been authoritarian about the rules in the classroom
4. No, I am very open with my students, often joking with students in class
5. Yes, I have passive students in class and that causes me to teach because it requires more effort to make these students actively learn in class
6. No, because the max student in that class is 36 and on average I teach in that class the students range from 10-20 people.
7. How to solve passive student problems, sometimes I have to highlight the passive student and make the class pay more attention to him, if there are students who are passive but mysterious, it can only be handled by giving understanding to other

students and what is quite difficult is taking care students who are passive because of shame or fear of mistakes. The solution is that I have to be able to provide the right motivation for him to be more confident.

#### **D. Learning Media**

1. Yes, I have learned about learning media when I was a student.
2. Yes, I still apply what I learned in the past while teaching now, but I don't think it's optimal.
3. For me, the learning media in UPB classes are still inadequate.
4. When I teach, the media I have used include books, videos, YouTube, flashcards and games.
5. The problems that I have encountered, for example, such as the media in the powerpoint class and the speakers sometimes still have damage or the powerpoint has its own damage if the problem in the book aspect is sometimes there are images that are not suitable or out of date and cannot convey the meaning of the book. learning it. For games, the problem is only in time because when we use the game as a learning medium, the time used is very much, starting from explaining the procedures, the process, the purpose and so on.
6. The way I provide a solution about this learning media is by looking for simple media to use as teaching materials for my students.

Participant: Siti Mutmainah, S.Pd (SM)

Interviewer: Akhmad Baihaqi

Date of interview: November 1<sup>st</sup>

#### **A. Class Management**

1. In my opinion, class management is very important because in order to achieve the learning that we want or we hope we must have class management or planning to organize the course of a lesson, for example we can make lesson plans for learning that we will teach our students.
2. A conducive classroom is a comfortable classroom that makes students and those who teach feel comfortable in the classroom, so those who teach are comfortable delivering material and students as audiences are also comfortable listening to or getting material from the teacher in the classroom.
3. As far as I know my students as far as I teach I have never found my students make a gang or association in class or outside the classroom because I always organize them in class and I emphasize to them in terms of being friends, don't differentiate their classmates so they always get along.
4. In my opinion, a normal commotion is okay, but if the commotion that causes a fight has never been, thank God, but if it is a natural commotion that's okay for them because their name is also discussed.
5. Yes, but at the time I allow them, they should not talk when I give the material if it is caught I will remove them from the class then when we are talking about a learning

topic they also have to focus on the topic of learning, usually we can talk about 10 up to 15 minutes at the time I've given.

6. Alhamdulillah, until now my students have never had a heated argument in class.
7. Never, because in almost every meeting I always give advice so that they can respect each other's friends.
8. Never bring guests, but for example someone is currently researching in that class and has been doing it several times, and as we all know, new students when they see senior students in the class are sure to like to visit, but if they get rowdy, no.
9. Until now no one has been rude.
10. There is not because I myself have asked for suggestions and criticisms in advance so that none of my students complains directly.
11. Until now nothing is up and running smoothly.
12. Usually I familiarize myself with the students so that it is easy to manage the class.

#### **B. Learning Method**

1. Some of the methods I know of are the Grammar Translation Method, Total Physical Responses and Direct Method.
2. The method or strategy has its advantages, there are drawbacks, for example the grammar translation method, its advantages make it easier for me to give a text and I explain grammar to my students and the drawbacks are clear, yes, one of the grammar problems is for students who have not mastered or do not understand at all about English, it's hard for me to use that method with them.
3. The method I often use is the lecture method.
4. Apart from the methods already mentioned, there are no other methods that I use.

5. So far, never, thank God because every time I prepare it according to the method I use, maybe sometimes I just need to add another method to maximize the achievement of learning objectives.
6. A method that I still can't master is the silent way.
7. The difficulty that I encountered was that when I tried a method that I had never used before, I usually solved the problem by learning the method again until I could use it in class.

### **C. Teachers' and students' Interaction**

1. If there is a fight, thank God it never happened
2. Until now the communication is still well, for example, until now I have a group for one class and there is a group that I taught 1 year ago until now and they are still very close
3. No, I am not an authoritarian teacher in class
4. I am a person who is open with anyone, in teaching situations I am open to anyone and do not favoritism towards my students
5. Students who are passive like quiet, yes, there must be every time I teach me in class and it's quite difficult for me.
6. It does not exceed the capacity because the students I teach are only about 30 people.
7. I usually arrange passive students into a group with active students so that they can complement each other when working on assignments.

### **D. Learning Media**

1. I have studied about teaching media in the 6th semester
2. Yes, I do but for several things
3. Less, when it comes to learning media in class, it is actually still lacking
4. Usually I use PowerPoint, speakers to play audio or music and videos from YouTube.

5. Usually a power plug that sometimes can't be used.
6. Report it to the UPB so that it can be repaired or look for other media as a replacement.

Participant: H. Muhsin, S.Pd. (HM)

Interviewer: Akhmad Baihaqi

Date of interview: November 1<sup>st</sup>

#### A. **Class Management**

1. Of course it is very important in the teaching and learning process of classroom management so that it doesn't just go with the flow, which means there must be classroom management so that we know what to do afterward
2. For me, the conducive class in the teaching and learning process is where students feel comfortable asking questions and the teacher feels comfortable in explaining later the teacher feels comfortable without any noise in the class, feels comfortable asking the teacher or lecturer without feeling awkward
3. Rarely, as long as I teach in my class there are no students who like to make their own groups
4. I have, but in the case of group discussions and this doesn't bother me because I tell them to gather, discuss, and it doesn't matter to me
5. ever, They chatted about daily activities, normal lecture activities and so on
6. I have never seen students argue or fight when I teach

7. I have face this difficult and even they made class noisy and I admonished it
8. I never bring guests in class
9. Alhamdulillah, during my teaching at UPB, I have never met a student who was impolite
10. Never, because I rarely give homework in class. Only in a few cases did I give homework but they never complained
11. The problem in class is that maybe the students are less active because they are shy or maybe feel scared and nervous so that the class management that I have planned like this and like that is a little slow and not as expected because students are less active
12. I have mentioned the ways of each previous answer how to solve it

## **B. Learning Method**

1. What I know are discussions, lectures, demonstrations, total physical response, Community language learning, Grammar translation method, Silent way and audio lingual method.
2. All methods must have their advantages and disadvantages, for example, in terms of the discussion method, it is good for stimulating students' thinking to learn more about their lessons in English, but there are some students in the discussion group who do not understand and their other friends find it rather difficult to explain to him. this is a lack of discussion method.
3. Maybe almost everything I have used in the teaching and learning process, but maybe what I use the most is demonstration.
4. Nothing
5. I have ever used a learning method but the method was not in accordance with the learning objectives and learning materials, when teaching I had prepared methods and

strategies to achieve the learning objectives but the students turned out to be a bit slow at this point.

6. methods that I may not be good at, such as lectures and the silent way
7. my way of dealing with it might be to improvise

### **C. Teachers' and students' Interaction**

1. Has never been
2. Alhamdulillah, my relationship with students is going well because I make student situations or classroom situations like friends, not between lecturers and students so they feel comfortable asking questions about things they don't understand or they confuse.
3. I have never been authoritarian, I prefer to prioritize discussion and question and answer with my students before ordering because class discussions can be more comfortable
4. on the contrary, I am an open-minded person and I like to explore my relationships with my students such as asking if there are complaints about class or there are other problems and I also accept criticism of suggestions that aim to improve myself
5. Yes, I have passive students and there are a lot of them because the class I taught was a beginner class and it certainly made it difficult for me when teaching because it could slow down the progress of the teaching and learning process that I wanted to achieve.
6. Alhamdulillah, the class I teach is only 18 people and in my opinion, it has become a conducive class
7. It has been answered in the previous question

### **D. Learning Media**

1. Ever



2. Yes, I often apply media learning that I learned as a student, but mostly it is still rare
3. Alhamdulillah, this includes adequate learning media such as an LCD to display powerpoints, a wall for sticking media cartoons and others.
4. There are several media that I use when teaching such as writings or cardboard paper with English writing, playing songs I often use as a medium then applications related to English and also English films
5. There are some difficulties when I use learning media, for example, such as English sentence papers, one of the papers is missing and it is troublesome for me because the paper aims to complete empty sentences in English because the paper is small so it's hard to find. And another problem that I have experienced is when playing movies, often the projector that is used as a medium for displaying the film has damage so I need to find another projector to continue the film.
6. How to solve problems related to learning media depends on the situation, for example, when I lost my English card yesterday I had to quickly replace it with ordinary paper, then for a film whose projector is sometimes damaged I have to check first the day before using it so that the next day I can be sure the projector can be used well

Participant: M. Rifki Fathurrahman, S.Pd. (MRF)

Interviewer: Akhmad Baihaqi

Date of interview: November 1<sup>st</sup>

#### **A. Class Management**

1. In my opinion it is very important because with classroom management we can arrange how the class will be like its activities according to our wishes so that it can be in accordance with our wishes for the purpose of learning
2. A conducive classroom is a classroom that is suitable and regulated by the teacher, meaning that the teacher can easily explain and convey learning and also that students can capture learning and be active in the classroom.
3. Yes there are
4. If it is called a big fuss there is nothing, but for small fuss I often face it and it is frequent
5. As far as I know there is nothing when I give them a group assignment they do it calmly and focused except when they have finished the assignment then they talk together outside the learning topic
6. Nothing

7. There is no excessive mocking, but if they joke lightly it is often
8. No
9. No
10. Nothing
11. Nothing
12. It has been answered in the previous question

#### **B. Learning Method**

1. Lectures, demonstrations, exercises, discussions and questions and answers
2. Yes, for example, the lecture method, the lecture method has the advantage that the teacher can explain in a focus what he will teach, but the weakness is that there is no interaction between the teacher and students.
3. I use everything depending on what material will be taught
4. Nothing
5. Never
6. Simulation method
7. For example, the difficulty when using simulation methods and demonstrations, especially in terms of pronunciation, is because I'm still getting used to or improving my pronunciation. The way I fix this is using a good audio pronunciation provided by upb.

#### **C. Teachers' and students' Interaction**

1. Never, because they are students with the lowest class of English so their criticality is still not high
2. Alhamdulillah it goes well For example when I give assignments They can catch it or do it And if they feel confused they don't hesitate to ask me And also they don't hesitate to give constructive criticism and suggestions to me

3. Never, because the students I teach are students who have been on campus for quite a long time. It means they are old students, because of that they already understand how the teaching process learns at UPB.
4. No, I am a person who opens up to my students and interacts with my students both inside and outside the classroom
5. Yes, it cannot be denied that almost every class has passive students and for me, this passive student makes it difficult for me when teaching because for example when I asked them about the lesson, the passive student was just silent so I was confused whether he understood it or not
6. No, because my students are only about 20 people
7. It has been answered in the previous question

#### **D. Learning Media**

1. Yes, I have studied instructional media in class when I was a student such as audio-visual media and so on
2. Yes, I applied this learning when I taught at UPB, especially for audio and visual media because I used these two media most often when teaching at UPB English.
3. It is still lacking because in the class I teach there is no LCD, but in the UPB section they provide additional LCDs so that when I have difficulty and lack of media I can borrow from UPB and the teachers in their office have provided a lot of media such as eye speakers lessons mean learning content and others so in my opinion the English language learning media is currently quite adequate
4. Audio for listening, visuals such as explaining grammar and structure, and quizzes from internet media
5. Usually the difficulty that I often encounter is the use of audio media. For example, when the teacher feels that the audio is good to be taught to students, the meaning can

be caught by the student but it turns out that the student still cannot catch the audio given by the teacher so the teacher has to repeat several times audio so that the students can understand

6. Usually I immediately show the script or writing from the audio file so that my students can understand it. And usually most of my students can only understand listening lessons when I show them the script because usually I often find that the condition of the speakers is not good so it is difficult to hear it in.

Participant: Lutfi Arigita Reptiyadi, S.Pd (LAR)

Interviewer: Akhmad Baihaqi

Date of interview: November 1<sup>st</sup>

#### **A. Class Management**

1. Important, because it can make classroom learning effective and efficient in achieving learning targets
2. The meaning of conducive class is where classroom learning follows the instructions of the teacher

3. They must have created a gang like that but that doesn't interfere with classroom learning
4. Yes, they often make a fuss
5. There are always students who chat outside of learning learning topics but the teacher must be able to coordinate so that they can always come back to the topic of learning again
6. Never
7. Indeed, there are often times that students understand each other and make a fuss, but that is still in a good context because it can make the class more lively and not too serious.
8. Never
9. Yes
10. Nothing
11. The solution is that the teacher must be able to integrate and synchronize what students like with what they teach

**B. Learning Method**

1. Total physical response, silent way and communicative language learning
2. Yes, an example is communicative language learning which requires active students. And the weakness of this method is that it can only be used for upper class students
3. I usually depend on the learning topic that I will teach, sometimes if I need to lecture using the lecture method, if necessary, demonstration with the demonstration method
4. Never
5. Alhamdulillah, so far it has never been, but usually the difficulty I face is whether with this method the student can understand more quickly or not.
6. Nothing, but if it is said to be very good at it or not

7. Usually this difficulty occurs at the first meeting and to solve it I usually conduct an evaluation so that it can be a lesson for the future

### **C. Teachers' and students' Interaction**

1. Never
2. Alhamdulillah, we have a good relationship, for example when outside the topic of learning we give each other or tell each other about each other's experiences to build an emotional connection. And as another example when there is 1 student of mine who joins the competition I try to appeal to other students to support together support him when participating in the competition
3. I think I am not authoritarian, I prefer the method of selection or deliberation so I want to do something in the class that is related to students, I give two options in which there is no objection to me
4. I am not secretive, just being professional which means the proper level
5. Yes, there are always students who are passive and that we must try to find a solution, namely by making them active in the classroom
6. It is still considered standard because the number of students I teach in a class is up to 20 and 30 people.
7. Nothing, but if necessary a better solution is often evaluated in order to improve the class for the future

### **D. Learning Media**

1. Once, with Mrs. Nadia
2. Yes, I always use it when teaching, although not all
3. The media that I often use are flashcards, pictures, books, lcd, powerpoint, audio, video and games such as snakes and ladders

4. What I often encounter is that some classes do not have electricity, it is more difficult to use technology to become learning media. Then sometimes the audio visual media sometimes has some lag or damage when displaying it.
5. Evaluate, and prepare other media so that mistakes that have been encountered will not repeat again

Participant: Roula Annisa, S.Pd. (RA)

Interviewer: Akhmad Baihaqi

Date of interview: November 1<sup>st</sup>

#### A. **Class Management**

1. In my opinion, class management is very important because if there is no class management, the class will not run properly, it will not be conducive and effective if the class is managed properly, students will have clear goals and the right direction in learning
2. If students pay attention and respond to what is conveyed by the lecturer, they can continue to answer whether they understand or not where they are confused, or they can re-ask for an explanation, it means that the class is conducive because there are feedback from them so that learning is more focused
3. several times sometimes it's there but its not too annoying me unless someone is chatting and even then, for old student classes it's rarely found
4. It doesn't feel like there's never been a fuss unless it's a discussion right in the discussion, maybe there are several times a commotion like and answers or something like that
5. Ever
6. I have never found a student who quarreled and argued fiercely, thank God



7. no one ever ridiculed them too when they were noisy, it seemed like they were already in the old student class, they better understand which one is appropriate which one is not so I almost never find people mocking
8. I've never brought guests when I teach
9. Yes, it is there the student who became rude may be like going to class even though it's too late
10. There are, sometimes there are people who give me a response that I don't like, but I almost deal with them gracefully
11. Maybe the problems I have faced in classroom management are sometimes students ask questions outside the topic of learning when asked, for example, they ask questions outside the topic, maybe ask about personal experiences
12. discussed carefully with students discussed and we try to break whether this is good, what are the effects, what are the negative and positive impacts if there are no more negative impacts then we will fix it together so it is more open minded or what opens students' minds about how to respond to every problem in detail

## **B. Learning Method**

1. cooperative learning, Grammar translation method, audio lingual method and silent way
2. Of course each method has its own advantages and disadvantages, for example, for the grammar translation method, the teacher is more dominant so that the students are less active in learning. If we use cooperative learning, sometimes the students become a bit noisy sometimes but the advantages of students become more active
3. What I often use is usually lectures and discussions, question and answer, sometimes demonstrations, but most often it's lectures and discussions

4. What I have used is that I usually use cooperative learning such as jigsaw and the difficulty may be to manage the time so that one discussion is sufficient
5. Yes I have face it, maybe because the conditions or the number of students do not support the learning method that has been prepared.
6. In my opinion, usually the difficult thing is pronunciation because there is an emphasis that I am a little less sensitive to the emphasis, which is usually difficult for me to learn
7. Usually, if I experience actions or difficulties that I do, I usually discuss with friends at the office, in your opinion, if the problem is like this, how the solution is never wrong or discussing with students if there are poor students, usually the discussion is more frequent with friends. friends in the office during recess example hours home

### **C. Teachers' and students' Interaction**

1. When it comes to disagreement, we have, but sometimes we will look for references that seem to be trusted that are more reliable so that we have a way to settle them with certain agreements or with collapsing factors, basically if fighting is never usually if it contains opinions ever
2. Communication during face-to-face communication is easier, it is better established
3. I have been authoritarian if the student is a bit stubborn or what do you think or he is a bit cheating, usually just because he was released, for example choosing then he was too oversimplified sometimes at that time I would be authoritarian So what is his name so he has boundaries so he doesn't underestimate us
4. I shut myself down, but deepening the relationship is also not too insignificant if they ask about something that I think is not privacy and we can discuss it well so motivation to each other we will tell

5. There are passive students and we usually need to do that, what do we need to provide a special time for him ourselves, we ask him where or the direction and like that usually if we ask hopefully he is active in the class even though with questions directed directly at him, don't just keep quiet but if we get close to me I keep talking about the two of them it will usually come out so it's like that sometimes it is difficult but not too difficult either
6. No, my class capacity, thank God, is still an ordinary class, the latter if previously only around 25 to 18 people, this is not in the category of numbers that exceed the teaching and learning capacity
7. More or less with the previous answers, I will discuss more about dealing with these problems in which parts can be broken up otherwise I will look for such references or find solutions with consideration of several factors

#### **D. Learning Media**

1. yes I studied when I was a student
2. sometimes I apply sometimes there are times I don't apply
3. Alhamdulillah, it is sufficient for UPB itself, it has provided speakers, and the campus also provides clean whiteboards with markers, there are also projectors, so almost if we do learning using any learning media it is very adequate
4. Usually, what I often use is video, music, audio, and powerpoint, pictures and sometimes cards too
5. the difficulty is the location of the class that is not strategic where sunlight is more frequent and I find it difficult to use a projector for teaching.
6. usually I will make improvements to the media whether it is repaired right away if it is possible if it is not available then we will look for a solution together or next time

there is no special handling in dealing with difficulties, just usually more discussion and learning more and looking for joint solution

Participant: Norhikmah, S.Pd. (NH)

Interviewer: Akhmad Baihaqi

Date of interview: November 1<sup>st</sup>

#### **A. Class Management**

1. It is very important especially when there are many students and class management is very much needed to control and also how to make all students focus on the material and also in the teaching and learning process in the classroom more conducive.
2. conducive class is how students can be active in learning then also listen carefully to every explanation from the lecturer or tutor then also how they can participate actively in discussing giving input to each other and also making the class a fun class for the learning process teach
3. yes there is often a kind of gang between women and men usually like that, personally I am not at all disturbed as long as they pay attention and focus on the learners and do not make a fuss
4. Of course I have but as much as possible I try them to stay in a conducive condition or situation, stay calm and not too noisy

5. Yes I ever face it, they can sometimes talk about the hottest topics or also about lectures outside the UPB and others
6. never
7. Yes I have but of course this is a mockery which in quotes is joking yes not a mockery of what in general can offend
8. In the past, I brought one of the researchers who was also researching the class and thank God at that time it was not noisy, it was still conducive to running as usual
9. Yes, I have but it can still be conditioned and can still be told not to repeat it again
10. Nothing
11. For me is the student sitting position that is difficult for the teacher to monitor
12. evaluate and change the sitting position of students so that everything can be monitored

## **B. Learning Method**

1. Question and answer, discussion, recitation or later assignment. If in English there is an audio lingual method
2. Of course there are advantages and disadvantages of a method, I can take from the example about the lecture method, the advantages are I cannot provide more explanations or explanations to our students so that they can understand more deeply about the material explained, the drawbacks are of course this is an old method if any The writing or teaching can make students quickly sleepy, distracted and also bored
3. lectures, question and answer discussions and sometimes also demonstrations and also role play
4. Role play, they get their respective roles and usually they make their own script or dialogue and the difficulty is to motivate them to be more expressive because they still

seem shy. Still stiff That's the difficulty, one of them is to make them more relax

Flexible and deeper into character

5. never but more due to lack of preparation
6. simulation
7. We not only prepare a method when teaching, but we also have to think about other methods that we use when things happen that we might not expect.

#### **C. Teachers' and students' Interaction**

1. Alhamdulillah, I never got into a fight with the students, never had a dispute or a fight
2. My communication with students is very well established why is it like that because I try to build an existence Communication with them, I am not a killer teacher or killer teaching but I try to get to know them but they don't think of me as a friend but rather a brother
3. I am become an authoritarian when it comes to classroom management
4. I am a typical person who is quite open, I let them know my ig account or my wa number and things that are not too private and when they interact with me, I try to always be open
5. Yes I have a student who is passive, and I have to find a method so that he can be active
6. never, at most 36 people, in the previous semester there were only 33 to 32 and this semester only 18 people
7. For passive students, I often appoint them to speak actively in class

#### **D. Learning Media**

1. Yes, ever
2. yes, I often use media that can make students more enthusiastic about studying
3. not bad

4. quizzes, kahoot, ppt applications I rarely use because the cables are broken, videos, songs, and also the spin wheel
5. for ppt / laptop because in the upb class, the cable is more damaged or the plug is short
6. I replace it with another activity, there must be a plan b

Participant: Sarinah, S.Pd. (Sh)

Interviewer: Akhmad Baihaqi

Date of interview: November 1st

#### **A. Class Management**

1. because it affects the success or failure of us to teach, the reason is to help the success of teaching and learning activities Make it easier for teachers to deliver material so that students feel comfortable when learning Because they know where the learning direction will be taken
2. Classroom is conducive to space where students feel comfortable when studying And fences are easy to accept

3. Yes, they make gangs based on the class of their respective moves They sometimes make a fuss but at the time allotted, especially to talk outside the learning topic
4. Yes, it must be because they discuss and they also often fuss, but that can still be tolerated as long as you don't miss it. If you are too late, you will be reprimanded
5. They have spoken outside but learned during group work but not too often because they had been admonished by the teacher and made an agreement
6. Never
7. Ever mocked each other but to joke and make the class runny again the atmosphere and usually they mock each other when the teacher has finished explaining the lesson And it doesn't matter to the teacher.
8. Yes, I have brought guests in class and that didn't make the class noisy
9. Never
10. Never
11. One of the difficulties I have faced is expecting female and male students because my campus is based on Islam It is sad if there is a group of boys and girls who are still somewhat hesitant to interact
12. The way to overcome class management problems is that at the beginning of the class meeting the teacher must provide or explain the rules in the class so that it can be a conducive class. At the first meeting the teacher must set limits on what students do in the class and what happens if If there is a penalty or not, Deni continues to be clear at the first meeting so that it can be used as a reference as a class management arrangement.

## **B. Learning Method**

1. Silent way, TPR, Grammar translation method and Communication language teaching



2. Yes, each learning method has its own advantages and disadvantages. Therefore, a teacher should have varied learning materials. Example from me is CLT, the advantage is that it makes students use their English more often So English skills can be honed because there are integrated skills and this method is very popular Then it does not use additional media too much. And the drawback is that the teacher is too active in the class. Whereas in the 2013 curriculum, students should be more active.
3. More often use the question and answer method then only a little discussion
4. The other method that I used is Game based learning
5. Never
6. What I lacked was the lecture method
7. The solution is improvisation and reflecting on the experiences of senior teachers

#### **C. Teachers' and students' Interaction**

1. Never
2. Very well intertwined. For example, the students were very responsive and the response was very positive to me
3. Yes, There have been in certain cases only to make my students the class to be disciplined
4. No, I am very friendly with students
5. no, my students are only 19 people
6. By communicating it well to students, then the students pay more attention to it. If there is an error, they are asked why they made the mistake, then look for the correct way in a subtle way

#### **D. Learning Media**

1. Yes, ever
2. Yes, i apply it

3. Inadequate
4. Examples such as powerpoint then modules then flash cards and pictures
5. One of the difficulties is carrying too many items for learning media If using flashcard media sometimes the paper can tear Lack of capital to buy better media Must coordinate with students whether the media in the classroom is not good enough
6. Must correct existing mistakes and not repeat them at a later day

Participant: Wais Alkarni, S.Pd. (WA)

Interviewer: Akhmad Baihaqi

Date of interview: November 1st

#### **A. Class Management**

1. In my opinion, it is very important because it will help the teaching and learning process run smoothly and will greatly affect the learning objectives
2. In my opinion, a conducive class is a class that can be conditioned and in accordance with the activeness or learning objectives depending on the subject.
3. Not for now
4. There was indeed a commotion but in a positive way because it was not a fuss because it was not a matter of study
5. Never but the intensity is not too much just for refreshing
6. Never, because they are college students that have more stabil emotion then lower class students
7. if they joke for ordinary things, there are, but if it comes to a fight, they never do
8. never
9. nothing
10. no because I didn't give additional assignments
11. For other problems, for example, it is like students who are often late. I emphasize more cooperation in learning
12. If I have made a group and someone has just come, I will put them in the lesser group and besides that I will take precautions first or give some kind of punishment that has been agreed upon for each.

## **B. Learning Method**

1. There are three that I know, the first is the environmental audio method, the Grammar translation method and the direct method
2. The advantages and disadvantages of the learning method depend on its application, in my opinion, for example in the grammer translation method, it only focuses on the problem of grammer only, Less in terms of interaction

3. What I often use is the lecture method first, question and answer then discussion
4. Nothing
5. Yes I have felt it like when I used the grammar translate method but the learning material did not match and usually like that I immediately changed the method
6. The methods I am less good at are simulation and demonstration
7. Usually the way to solve it is I reflect on past mistakes. Then I evaluate

**C. Teachers' and students' Interaction**

1. We have never had a disagreement with our opinions, but we often hold discussions
2. Yes, my relationship with the students is well established. Also, if the student has an error, don't judge it directly because the process of understanding between each is according to it, some are fast and some are slow
3. For authoritarianism, I don't think so. And I prioritize deliberation
4. For me it has a limit on the relationship between students. For ordinary things such as asking about the news, it is still possible, but for more privacy matters it is not
5. Yes, i have
6. It still effective because only 19 people
7. Nothing

**D. Learning Media**

1. Yes, ever
2. yes, because what I learned was very useful when I taught in UPB
3. in my opinion it's still not sufficient
4. I usually use video for grammar
5. from youtube, the difficulty is from recording video, the point is that the process of making a video and uploading it to YouTube and editing can take hours.

## Appendix 6 Language Development Unit Profile

### A. General Description of Language Development Unit

The current IAIN Antasari Language Development Center (PPB) was originally called the IAIN Antasari Language Institute, founded in 1975. In 1989 it changed to the IAIN Antasari Language Service Unit (UPB). Then in early 2002 it changed again to the IAIN Antasari Language Service Center (PPB). Since 2013 it has changed again to become the IAIN Antasari Language Development Center.

### B. Vision and Mission of the Language Development Unit 2017-2021

#### 1. Vision

“Become a superior and characterized model of learning and language testing, translation and recitation of the Qur'an.”

#### 2. Mission

- a. Organizing a technology-based language learning.
- b. Organizing a technology-based language tests.
- c. Organizing the Qur'anic teaching and learning which has advantages.
- d. Translating academic and scientific texts and scripts.
- e. Research conducting about language tests and Qur'anic recitation learning.
- f. To innovate in the development of learning, language tests and Quranic recitation.
- g. Establishing and developing partnerships with various parties in the field of learning, language tests and recitation of the Qur'an.
- h. Serving training, learning and language tests, translation and recitation of the Qur'an.

### C. Language Development Unit Organizational Structure

For orderly administrative management, based on the Rector's Decree Number 231/2021, the Head of UPB is assisted by: Head of the Training Division, Head of the Development Division, and five staffs.

*Human Resources*

*Managers of UIN Antasari Language Development Unit*

<b>No</b>	<b>Names</b>	<b>Position</b>
1	Dr. Ahmad Muradi, M.Ag	Head of UPB
2	Arief Rahman Hakim, M.Pd	Head of the Division of Curriculum Development, Human Resources, Laboratory and IT
3	Jamal Syarif, M. Ag	Head of BIPA Training and Coordinator Division
4	Dr. Fatwiah Noor, M.Pd	Arabic Language and Tahsin Al-quran Training Staff
5	Salamat, M.Pd	Data Processing and Financial Staff
6	Roly Hairuddin	Information and Technology Staff
7	Abdussamad Nur, M.Pd	Arabic Language Training Staff
8	Thaibatun Nisa, M.Pd	English Language Training Staff